

**Player Release and Transfer**  
**USYS PLAYER PASS MUST BE RETURNED WITH THE FEE**

Player \_\_\_\_\_ Date of Birth \_\_\_\_\_

Street Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_ Telephone \_\_\_\_\_

**Check One**

Indoor or Outdoor Club to New Indoor or Outdoor Club \_\_\_\_\_ transfer paperwork, fee and sit out period required

Outdoor Team Intra Club (within club) New Outdoor Team \_\_\_\_\_ (paperwork will be emailed but no fee or sit out period required) \* only fill out these areas

Request exception to fee and sit out period: (reason) \_\_\_\_\_  
(Only exceptions accepted noted under instructions)

Reason for Release/Transfer: \_\_\_\_\_

**RELEASE FROM:**

\*Team Name \_\_\_\_\_ \*Team Number \_\_\_\_\_

\*Club: \_\_\_\_\_ \*U- \_\_\_\_\_

**Accepting Team:**

\*New Team \_\_\_\_\_ \*Team Number \_\_\_\_\_

\*Club \_\_\_\_\_ \*U- \_\_\_\_\_

\*Acknowledged: \_\_\_\_\_ Date: \_\_\_\_\_

Player Signature

\*Acknowledged: \_\_\_\_\_ Date: \_\_\_\_\_

Parent or Guardian Signature

Releasing Team: \_\_\_\_\_ / \_\_\_\_\_ Date: \_\_\_\_\_

*Team Coach or Manager Signature Title*

*Coaches may refuse release only if obligations to the team are outstanding; i.e., monetary fees, uniform returns, etc.*

\*Releasing Team: \_\_\_\_\_ / \_\_\_\_\_ Date: \_\_\_\_\_

*League/Club Registrar/Officer Signature Title*

*League Official may refuse release only if obligations to the team are outstanding; i.e., monetary fees, uniform returns, etc.*

Accepting Club/Team \_\_\_\_\_ / \_\_\_\_\_ Date \_\_\_\_\_

*Coach or League Official Title*

**Alaska Youth Soccer**

Approved: \_\_\_\_\_ Date: \_\_\_\_\_

Executive Director or designate

**PLAYER'S WAIT PERIOD ENDS:**

*1<sup>ST</sup> DAY PLAYER MAY PARTICIPATE*

## FEES

**Team Club to new Club/team**                      **\$35.00**                      **7 day wait period**

### *Within club*

**Team to team (intra club)**                      **No Fee**                      **No Wait Period**

***During this wait period a player cannot play or practice to either team  
The wait period begins from the date the State Office approves the transfer/release***

## **POLICY AND PROCEDURE FOR TRANSFERS AND RELEASE OF PLAYERS**

**All Players transferring from one club to another must complete all paperwork prior to transferring to a new team.**

- Email to [Executivedirector@alaskayouthsoccer.org](mailto:Executivedirector@alaskayouthsoccer.org) or [Kayjones@kpunet.net](mailto:Kayjones@kpunet.net) During this seven day period, the transferred player may not play for or be rostered to either team, but is permitted to practice with the new team. This transfer policy also applies to any player that is transferring from their registered club to a club that is forming a new team in their age bracket.
- There is a **thirty-five (\$35.00)** transfer fee that is the responsibility of the player or new team. This fee must be received to the State Office before the 7 day wait period is over, or the player may not begin playing with their new team until it is received.

### The procedure to follow is:

- The player takes the release to their former club and has it signed by the coach or manager and Club Registrar.
- The player needs to get their player pass from their former team manager.
- The release is then signed by the new team representatives and given to the new Club Registrar/League Registrar for a signature.
- The Club Registrar/League Registrar will contact the State Office to notify of the transfer and then mail (or fax) the release and the old player pass to the State Office.
- The player will be eligible to participate with the new team seven (7) days after the State Office has approved the transfer.
- The player cannot participate (play/roster) with either team until the seven (7) days are up.
- All transfers in Anchorage must be approved before the player may be added to new team roster.
- In Fairbanks, all player transfers need to go THROUGH the Fairbanks Youth Soccer Association "before-the-fact" before they get to the State Office.

### State Cup Bound Team: Transfer Policy

- From May until the final freeze date, players may transfer from a team not participating in the State Cup to a team that is attending, all transfer fees will apply.
- Players may not transfer from a team that is going to State Cup to another team going to State Cup.
- No additions or transfers will be allowed after the July freeze date.
- In the event a team disbands or withdraws from State Cup before the final freeze date, players from this team may request to transfer to a State Cup bound team on an individual basis. All requests should go through the AYSA office and will be reviewed by the Executive Director and State Cup chair.

### Exceptions:

- Player is transferring because current team dissolves or disbands (if team disbands due to high number of transfer from the team this exception does not apply) no fee or sit out
- Player transfers from one season to another because there was not a team to play with during the current season (example, club doesn't have indoor team but does have outdoor, player may play indoor for one club and then transfer to home club for outdoor) no fee or sit out
- Player transferring to true age team. Fee apply, no sit out period